



## CAREER OPPORTUNITY



### Child Development Assistant Part-Time | Medical/Behaviour Focus

**Part-time Child Development Assistant** - Pacekids Programs is looking for a part-time Child Development Assistant (CDA) to work in the North Early Childhood Services (ECS) Program. This is a part-time, 15 hours per week contract position – Monday through Friday mornings starting ASAP through June 27, 2018, and returning August 2018 for the 2018-2019 school year. Pacekids is looking for individuals with experience working with clients with extensive medical needs.

PACEKIDS PROGRAMS IS FAMILY FOCUSED AND STRIVES FOR EXCELLENCE IN THE THERAPY, EDUCATION AND FAMILY EMPOWERMENT OF CHILDREN WITH SPECIAL NEEDS.

Pacekids Programs offers a variety of programs to children in the Calgary area, including our Early Childhood Services (ECS) Preschool and Kindergarten programs funded by Alberta Learning and our in-home programs funded through Family Supports for Children with Disabilities (FSCD).

This particular position is looking for an individual with a strong behavioural and/or medical background working with special needs individuals. Knowledge of behaviour strategies or emergency medical procedures required.

#### RESPONSIBILITIES

- Work with the teachers and therapy team to support the children in the classroom environment while targeting individual goals outlined in each child's Individual Program Plan (IPP)
- To be knowledgeable about child development and special needs
- To be organized and prepared to assist with classroom organization, cleaning and activity preparation
- To support the development of daily living skills which may include: Feeding, dressing, toileting
- Encouraging independent and supported play
- Utilizing adaptive equipment to promote mobility and independence
- Facilitate the development of communication skills, which may include the use of assistive technology, sign language or picture symbols
- To provide transportation to one or more children in your own vehicle - CDA's can expense mileage while transporting children





## CAREER OPPORTUNITY

### Intake Coordinator

1.0 FTE | 11 Month Maternity Leave Contract

#### REQUIREMENTS

- High School Diploma
- Current Alberta driver's license with access to a reliable vehicle that can transport a minimum of two children
- Clean driver's abstract and liability insurance coverage of a minimum of \$2 Million
- Ability to obtain Class 4 drivers license within two months of employment (Pacekids will cover costs)
- Current Standard First Aid and CPR-Level C certification (can be obtained upon hire within a designated time frame)
- Police Clearance, Vulnerable Sector check and Child Welfare Intervention check - all must be current within the last 6 months
- Proficiency in the English language, both written and verbal
- Experience working with children with special needs
- Experience working with individuals with high behaviours
- Experience working with medically fragile individuals
- Knowledge of seizure protocols
- Excellent interpersonal skills to work effectively with children, families and staff
- CDAs will work in the center, but may have a home or community setting component
- Must be able to lift 50lbs and move quickly in response to a child
- Must be able to work at the child's level

#### CONTACT

We are looking to fill this position immediately. If you are interested in joining our team, please direct your resume to Shayla Hinshaw, CDA, HR Assistant at [cdajobs@pacekids.ca](mailto:cdajobs@pacekids.ca).

*Pacekids Programs understands the importance of the right person for the right job, and appreciates a diverse workforce. Pacekids Programs encourages all candidates with the required qualifications to apply for this position, and is committed to working collaboratively on determining appropriate accommodations.*

