



EARLY CHILDHOOD SERVICES PROGRAM

FAMILY MANUAL

2025 - 2026





Welcome to Pacekids!

We are thrilled to have your family as a part of our ECS Program!

We hope this Parent/Guardian Manual will help answer some of your questions. Please keep it as a handy reference. If you have any questions, please do not hesitate to contact us!

Our Mission:

Pacekids empowers children with diverse needs and their families through excellence in therapy, education, and play.

Our Story:

Pacekids Programs offers various programs to children in the Calgary area, including our Early Childhood Services (ECS) preschool and kindergarten program. Pacekids is an approved site for ECS programming, which is funded by Program Unit Funding (PUF) from Alberta Education. Our ECS program is led by teachers and includes interdisciplinary support for children from Physiotherapists, Occupational Therapists, Speech-Language Pathologists, Behaviour Strategists, and Classroom Therapy Aides (CTAs).

Overview of Our Program

Programs: Pacekids follow the standards set by Alberta Education for ECS programs. Our morning and afternoon programs focus on helping children reach their potential in multiple areas of development.

Therapy Involvement: The Pacekids therapy team includes Speech Language Pathologists, Occupational Therapists, Physiotherapists, and Behavioural Strategists. Our therapists are available onsite to provide support and strategies for the classroom team, which includes our teachers and classroom therapy aides (CTAs). We follow an evidence-based consultative model, which ensures that strategies are implemented consistently in the classroom.

Common Approach: Children in the Pacekids ECS program who are receiving Specialized Services through Family Support for Children with Disabilities (FSCD) are eligible for a collaborative approach. This allows for coordination and collaboration among the teams involved in both programs. If you currently have an FSCD contract in place for Specialized Services, please contact your ECS Coordinator.

Transition Planning: According to Alberta Education and the Alberta School Act, all relevant information in a child's file, which has been used to develop or implement program plans, will be sent to the child's next placement. We will start having these discussions with our kindergarten families to understand where families would like their child(ren) to transition. In January, we will host a transitions evening dedicated to helping families understand the transition process and provide them with valuable information. This event aims to support families in navigating the next steps for their child's educational journey.





Key Contacts

Office Administrator- North (Sunridge)	Janine Withell	403-234-7876 Option 1	Janine.withell@pacekids.ca
Office Administrator – South (Sundance)	Crystal Lachance	403-234-7876 Option 2	Crystal.lachance@pacekids.ca
Intake Coordinator	Rebecca Harrow	587-674-2687	Rebecca.harrow@pacekids.ca
Program Manager	Kerri Witherspoon	587-674-2544	Kerri.witherspoon@pacekids.ca

Your Child's Team

Teacher: Early literacy, concept development, numeracy, social skills, cognitive development, and transition planning

Speech Language Pathologist: Speech development, augmentative/ alternative communication, language development, swallowing/ feeding, social communication.

Physiotherapist: Mobility, adaptive equipment, gross motor development, body awareness, balance, and coordination

Occupational Therapist: Fine motor development, adaptive equipment, positioning, sensory processing, self-care skills (toileting, dressing, feeding), vision, wheelchair mobility.


Behavioural Strategist: Classroom behavioural support, play skills, learning and coping strategies, transitions/ rigidities.

Classroom Therapy Aide: Support the development of key children, follow through on Individual Program Plan (IPPs) goals and strategies provided by the teacher and therapy teams, support the overall running of the classroom.

Our school follows a Response to Intervention (RTI) model, meaning that support begins at the classroom level through high-quality instruction and universal strategies. More targeted interventions are provided as needed, with only the most specialized supports delivered in a pull-out therapy model. Children will remain engaged in classroom activities as much as possible, while also participating in small group sessions outside the classroom with peers who have similar goals and strategies to support their development. This ensures that intervention is functional, intentional, focused on meaningful progress for each child, and that they remain engaged in their learning environment as much as possible. In addition, this model focuses directly on upskilling staff working directly in the classroom, while providing progressive opportunities for children to build independence.

Enrollment, Fees, and Payment Terms

Registration: Each year there is a non-refundable \$40.00 registration fee to cover administrative costs. Before your child's first day of school, please ensure that you complete the intake package, which will be sent to parents/guardians via email. Intake packages must be filled out before your



child's first day of school. These forms are sent to parents/guardians by SignNow. It is important to submit any diagnostic letters and assessments before the start of school to secure funding for your child's programming.

PUF Programming Supply Fees: There is a \$30/ month supplies fee that supports purchasing sensory materials, special activities, art and craft supplies, and other classroom items.

Mild/Moderate Supply Fees: Due to the difference in funding, there is a \$75/ month supplies fee for children coded as mild/ moderate in preschool, that supports purchasing sensory materials, special activities, art and craft supplies, and other classroom items. Mild/moderate coded children will have a transportation fee of \$104 per child, or \$154 per family. Please note that transportation services are not guaranteed for children accessing Mild/Moderate funding.

Fee Payment: Fees can be paid in one lump sum at the beginning of the school year or monthly through SchoolCloud.

Fee Waiver: Families requiring financial assistance can request a Fee Waiver Applications from the Intake Coordinator. Fee waivers must be applied for annually, and proof of income is required.

Child Information Changes: Please inform the school of any changes to your child's information, including addresses, medication changes, home environment changes and contact details.

Extended Vacation: If your child will be absent from the program for more than four consecutive school weeks, we cannot guarantee their spot will be available upon their return. Please communicate with your child's teacher about any vacations or extended absences.

Withdrawal from Program: If you plan to withdraw your child from the program, please give at least two weeks' notice to the Intake Coordinator.

Refunds: Refunds are not provided for partial months, as our program costs are fixed. However, refunds will be provided for future months paid for in advance, with proper notice of withdrawal.

Classroom Placement: Children are placed in classrooms based on their age, developmental stage, individual needs, and the needs of their peers to ensure the best learning environment. Occasionally, classroom changes may be made to better support the children. Any adjustments will be discussed with the child's team and families will be kept informed as the process unfolds.

Food Exploration: Our therapy team will periodically facilitate food exploration activities throughout the school year. These sessions are not considered 'feeding therapy' but are designed to provide children with opportunities to explore new textures, smells, and utensils in a supportive setting. The goal is to help increase comfort and exposure to different foods, particularly for those who may be hesitant to try new and unfamiliar items. While these groups will initially be implemented by the Therapy Team, the ongoing facilitation may be carried out by classroom staff, with monitoring and training provided by the appropriate therapists (see RTI Model above for further information).





Documentation

Individual Program Plan: Each child at Pacekids has an Individual Program Plan (IPP) tailored for their developmental level, needs, and family priorities. Our team regularly review and update IPP goals. The initial IPPs will be developed in October and formally updated in February and June. Families will receive the IPP through SchoolCloud.

Year-End Reports and Assessments: At the end of June, Pacekids prepares year-end reports for each child leaving our program, or transition/hand-over documents for internal use, which are available through SchoolCloud. If your child requires a formal assessment to secure funding for the following school year, the appropriate therapist will complete the assessment between March and June. The assessment results will be shared with parents/guardians and included in your child's file.

Provincial Approach to Student Information (PASI): As per Alberta Education requirements, IPPs, reports, attendance and documentation demonstrating your child's diagnosis will be uploaded to Alberta Education's online system called PASI.

Custody Arrangements: If you have a legal agreement outlining custody or restraining orders, please provide a copy to the school for our records. Our schools will adhere to the guidelines specified in the custody arrangement or restraining order signed by a judge. Parents/Guardians are kindly requested to notify the School's Manager immediately if these legal circumstances change.

School Information


Daily Schedule: Our program operates Monday through Friday. The morning program runs from 8:05 to 11:20am, while the afternoon program runs from 12:40 to 3:55pm.

Classroom Calendar: Pacekids will provide a school calendar to all families at the beginning of the school year. Please note that the school will be closed for regular professional development days, winter break and spring break, which will be shown in the school calendar.

Reporting Absences: If your child is going to be absent, please notify the school as soon as possible by calling your child's school or emailing your child's teacher, as well as 4Seasons if you are receiving transportation. If your child is ill, please notify us as to the nature of the illness, particularly if it is contagious, for the well-being of others in the program.

FSCD Services: If your child is receiving FSCD support, please inform your teacher or the Intake Coordinator. This allows us to share information amongst all those supporting your child and ensure that strategies are aligned where possible across environments.

SchoolCloud: Starting for the 2025-2026 school year, Pacekids will be using SchoolCloud as a child information system. This system stores essential child data including IPPs, reports, the teacher and therapy notes, attendance, medical information, and contact details. We are committed to protecting your child's privacy. The information stored in SchoolCloud will be accessed only by authorized school personnel and used solely for educational and administrative purposes in compliance with the Education Act and the Freedom of Information and Protection of Privacy Act.



What to Bring to School

Please dress your child in comfortable, weather appropriate clothing for school. As our program is play-based, expect your child and their clothes may get messy. **We highly recommend labeling all personal items that your child brings to school.**

Send the following items with your child:

- A snack that is **NUT FREE** (preferably in a non-glass container)
- Indoor, closed toe running shoes
- Water bottle
- An extra change of clothing (messy play is a part of our program)
- Weather appropriate outdoor gear (jacket, hat, mitts)
- Sturdy outdoor shoes (no flip flops)
- Diapers and wipes as needed
- Sunscreen



Pacekids is a nut free and fragrance-free service provider. Please refrain from bringing any food containing ALL nuts (including almonds) into Pacekids facilities. Additionally, kindly avoid wearing perfume, cologne, or any fragrant products when in Pacekids facilities.

Celebrations: We celebrate special occasions, including children's birthdays, in the classroom! However, we kindly request that you **DO NOT SEND FOOD OR GIFTS** as part of your child's celebration, due to allergies and other safety concerns. If you do wish to send something for the celebration, please contact your child's teacher as it will need to be something that is sent home in backpacks.

Diaper Changes: It is not a requirement for children to be toilet trained to attend our program. Parents/ Guardians are responsible for providing disposable diapers and wipes for their child daily in their backpack. If your child requires diaper cream, please fill out a medication administration form to provide permission. Please ensure your child is in a clean diaper before leaving for school. More information about toileting at Pacekids will be included in the manual.

Planned Outings: Whenever there is a planned outing, staff members will provide written notification to parents/ guardians at least three days in advance. This gives parents/guardians time to give permission for their child to attend the field trip during regular programming time.

Behaviour Policy

Pacekids prioritizes the safety and well-being of our children, families, and staff in all the services we provide.

Discipline Approach: We believe in using positive behaviour supports and proactive strategies when addressing disciplinary action. If disciplinary action becomes necessary, staff members must ensure that the action is reasonable given the circumstances.



Guidelines for Disciplinary Strategies:

- The strategies should be in alignment with specific directions or guidance from a Behaviour Strategist and/or Psychologist, who will determine the function behind the behaviour and suggest effective replacement strategies.
- The strategies should be appropriate to the child's developmental level.
- The aim of the strategies is to assist the child in learning appropriate behaviour.
- Strategies should be implemented as soon as possible after the incident.

Prohibited Disciplinary Practices:

- No form of physical punishment, verbal or physical degradation, or emotional deprivation will be inflicted or caused.
- No denial or threat of denial of any necessity will be imposed.
- No form of physical restraint, confinement, or isolation will be used or permitted.
- Children will not be left unattended for any period of time.

With the written approval of a Parent/Guardian and in consultation with a Pacekids' Behaviour Strategist and/or Psychologist, the use of punishment strategies (i.e. Time Outs or removing desirable objects/ activities) may be implemented, if deemed appropriate.

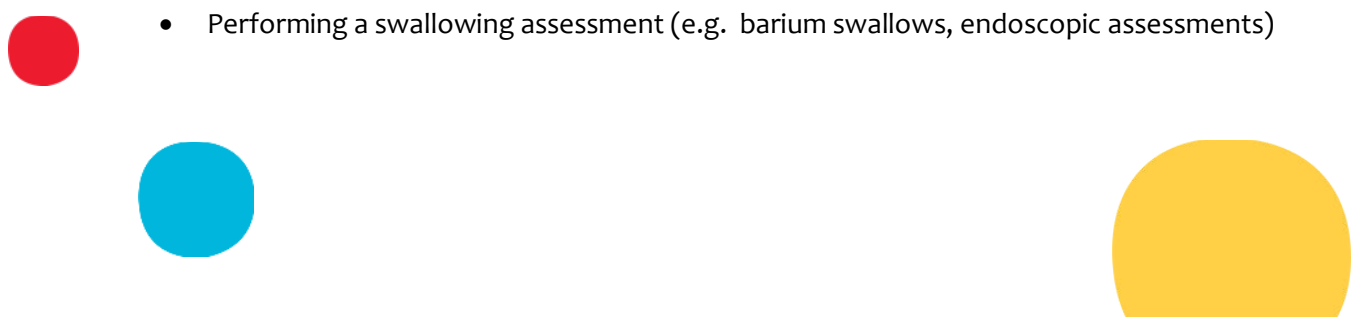
Our approach is rooted in creating a safe and supportive environment for all children, promoting positive behaviour, and using discipline to teach and guide appropriate behaviour.

Feeding and Swallowing Guidelines

At Pacekids, our goal is for your child to be able to safely participate in a snack time routine in order to have adequate nutrition to learn and play. As well, our interdisciplinary team has capacity to support your child with developing independence during this routine through the following skills:

- Positioning during snack
- Encourage self-feeding
- Provide adaptive equipment and accommodations (i.e. extra time) as necessary
- Support communicating and socializing with peers at snack

Due to the educational nature of our programming, our interdisciplinary team does not have the capacity to support with:

- Recommending diet modifications or progressing food textures (i.e. different food and drink consistencies) for safe swallowing
 - Recommending and implementing invasive treatment techniques for feeding and swallowing (e.g. exercises for making muscles of the mouth stronger)
 - Performing a swallowing assessment (e.g. barium swallows, endoscopic assessments)
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An Individualized Feeding Plan (IFP) will be created for your child and implemented in the classroom in the following situations:

- Your child is on a Physician recommended modified diet or is tube fed
- Your child requires support or accommodations (i.e. positioning, adaptive equipment, to be fed by an adult, etc.) to participate at snack time

In addition, to align with Pacekids' Discipline and Restraint Policy, no child will be 'force fed' or made to sit and eat any amount of food or be provided with rewards for eating food. Instead, the responsibilities for snack time are as follows:

Parents Decide: What to be sent to school for snack

Children Decide: What to eat, how much to eat, and in what order

Classroom Staff Decide: When and where to eat and for how long (i.e., they will decide how long snack time is at the table, not how long the child should be actively eating).



If you have concerns with your child's feeding and swallowing, or classroom staff have identified concerns that are outside of the capacity of Pacekids' staff, we will support you with receiving external services. In addition, if it is unclear what textures are safe for your child to eat at school, parents may be asked, or therapists may request documentation from a pediatrician for their recommendations.

Toileting at Pacekids

At Pacekids, we support children's development in many areas, including general toileting routines. While we cannot provide customized toilet training approaches within our school program, we can help build foundational skills in the classroom that support the development of toileting skills.

Here are some of the ways we help with toileting skills:

- General Toileting Routines: We encourage regular bathroom visits, to help children get into the routine of going into and exploring the bathroom at school.
- Classroom Learning Concepts: We incorporate wet and dry concepts into learning activities and use visuals or other Augmentative and Alternative Communication (AAC) tools to help children communicate their toileting needs. This ability to signal/communicate when they need to use the bathroom with the help of adults ensures that they can advocate for their needs and can be generalized to other self-care needs.
- Exposure to the Washroom: We gradually introduce children to the washroom environment and help them practice managing clothing, increasing their independence over time. Each child is different and may have a different level of comfort with the washroom, but all children are encouraged to explore the washroom when the classroom has 'washroom time.'
- Sitting Tolerance: For some children, sitting on the toilet can be difficult. We help build sitting tolerance by providing regular practice opportunities in a supportive and calm environment.
- Equipment: In some instances, children will require adaptive equipment to support their independence and safety with toileting – this might involve transfers, commodes, safety rails, etc. The Therapy Team will be actively involved in these situations to ensure that the proper setup and training are provided.

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- **Partnering with Families:** For any toileting progress to be successful, consistency between home and school is key. We encourage families to share their strategies with us, and we'll do our best to incorporate them into the classroom. However, please remember that:
 - We are an education program: While we focus on building skills that support toileting, we cannot provide any additional individualized toilet training support for children beyond what was listed above due to the structure of our program, school hours, and educational focus.
 - Creating Consistency Between School and Home: At our schools we have a variety of mobility aids and seating support. If you'd like help exploring options to create consistency between the supports we use at school and what is available at your home, please contact your child's OT who will help you navigate where to find the equipment and if you are eligible for funding support through the AADL program.
 - Toileting Strategies Pacekids Families Education Session: We ask that families work on toileting strategies at home as well. With the right partnership, children can make great progress across both environments. If you would like further information on general toileting strategies, please look at this presentation by one of our classroom Occupational Therapists:
<https://classroom.google.com/c/NzIzMDIyMDU3Njk2/p/NzIzMDIzMDc5NzYz/details>
 - We will continue to change diapers for any children that require it: Children can still attend our program if they are not toilet trained. We will continue to change their diapers and help with toileting skills as described above.
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Health and Safety

First Aid & CPR: All Pacekids staff are required to maintain updated certifications in Standard First Aid and CPR.

Injuries: If an incident or injury occurs during programming hours, Pacekids has procedures to ensure proper documentation and reporting to administration and Parents/Guardians, written documentation will be completed. If a serious injury or medical emergency occurs, an ECS staff member will call 911, and your family will be contacted promptly.

Fire Evacuation and Lockdowns: Pacekids buildings are regularly inspected for fire safety compliance. Evacuations and lockdown drills are practiced during the school year to prepare for potential emergencies.

Medication: A signed medication administration form, found in your intake package, is required for staff to administer any medication to a child, including non-prescription, during school hours. If you need one of these forms after your intake package is completed, contact the Intake Coordinator. All prescription drugs must be in the original pharmacy container with the pharmacy label. We will not administer prescription medication to any child other than the one indicated on the prescription label. It is the primary responsibility that the administration of medication rests with each child's parents/guardians. Any changes in a child's medical condition or medication are to be brought to the attention of the ECS Manager, accompanied by a doctor's prescription. Please note that staff members are limited to actions that can be performed within a school setting and by individuals who are not trained in medical procedures. Emergency medication will be stored in the rooms outside of



the reach of children. Emergency medication will follow the child at all times. If staff and children leave to go outside, or to a different room the child's emergency medication will be taken by the staff responsible for supervising the child and it will be stored out of the reach of children.

Illness/Vacation: If your child is sick or going on vacation, it is your responsibility to notify 4Seasons transportation and call your child's school or email your child's teacher. Please refrain from sending your child to school if they are unwell.

Examples include but are not limited to:


- Fever (anything above 38 degrees Celsius)
- Vomiting or diarrhea that has occurring two or more times in the past 24 hours
- Continuous cough
- Contagious viruses or diseases such as COVID-19, chickenpox, strep throat, hand-foot-and-mouth, pink eye etc.
- Unidentified rash
- Constant, thick, coloured nasal discharge
- Lethargic and/or unable to participate in class as usual



If your child is prescribed medication for a contagious virus or disease, they must be on medication for at least 24 hours before returning to the program. Please note that if your child exhibits any of the above symptoms at school, they will be moved to an isolation space with a staff member, and you will be expected to pick up your child within one hour of receiving the notification. Children should not be sent to school if they require medication to alleviate any of the above symptoms. If your child has allergies that may result in some of these symptoms, please ensure that the school is aware of these allergies and symptoms. Documentation may be requested for consistent symptoms not related to illness, i.e. a runny nose caused by allergies.

Common Childhood Communicable Diseases:

- **HEAD LICE:** In the event a child has head lice, the child must be picked up immediately and treated with medicated shampoo from the drug store. The child **MUST** stay home for a minimum of 24 hours after being treated or until such time as the head lice has been eliminated. Parents are not to bring a child to school knowing the child has head lice and parents are to immediately inform the school if their child has head lice. We will monitor an outbreak of head lice. If a case of head lice is detected at the school, each room involved in the outbreak shall be disinfected (all surfaces) and all stuffed or plush toys or cloth toys will be bagged for 7 days if they are unable to be washed. The personal items of all the children will be sent home for cleaning.
- **PINK EYE:** If a parent suspects that their child has pink eye (discharge, glassy, pink whites of the eye etc.), they are not to bring the child to school. Pink eye is very contagious. The child must be immediately treated with prescription medication for a full 24 hours before the child is allowed to return to school. If there is still a discharge, the child must remain home until the discharge is gone. It is the parent's responsibility to contact the school and advise that their child has contracted pink eye. If a child comes down with pink eye while at school,



(discharge, glassy, pink eyes), the parents will be notified and asked to pick up their child immediately. It is suggested that parents take their child to the doctor to obtain prescription medication and the child cannot attend programming for 24 hours from the time of the initial dispensation of medication and until such time as the discharge is cleared up.

- **DIARRHEA:** In the event that a child has diarrhea on more than one occasion in a day at school, parent(s) will be contacted to pick up their child and asked to keep their child home until the child has a normal bowel movement (minimum 48 hours after the last normal bowel movement).

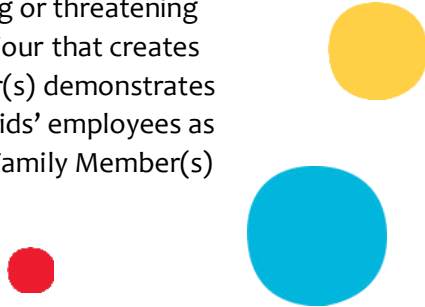
Additional Communicable Diseases Requiring Non-attendance:

- **Strep Throat and Scarlet Fever** – 24 hours after first medication
- **Whooping Cough** – 5 days after treatment with an effective antibiotic.
- **Ringworm** – Child can't attend school until treatment with anti-fungal agent is started.
- **Rubella** (German measles) – Can't attend school for four days after the beginning of rash.
- **Scabies** – Child can't attend school until 24 hours after treatment.
- **Mumps** – Child can't attend school for 9 days after onset of swelling.
- **Impetigo** – Child can't attend school until the child has received effective antibiotic therapy for at least 24 hrs.
- **Measles** – Don't send your child to school and notify the public health nurse by telephone.
- **Chicken Pox** – Infectious 1 to 2 days prior to onset of rash. Children may return to school as soon as they feel well enough to participate normally in all activities and they have no more open sores subject to infection. Parents must notify the school in the event that their child has chicken pox so that the school can inform other parents/staff.
- **Fever** – If a child's temperature reaches 100.4 degrees Fahrenheit while at school, parent(s) will be contacted to pick up their child. Children are not to be dropped off at school with a fever and fever suppression medication is not permitted to attend school. If a child has a low grade fever along with lethargy we will contact parent(s) to pick up the child. Children must stay home until the fever has resolved for 24 hours without the aid of over-the-counter medications.
- **Hand, Foot and Mouth disease** – Child can't attend school until sores are healed and no other symptoms are present.
- **Fifth Disease** (slap cheek) – Child can't attend school until 24 hours after the fever breaks.

Any other Communicable Disease not listed. - General Illness – If a child is unable to participate normally in all activities, the child must stay home or be taken home until he/she feels better

Progressive Accountability

Pacekids employs a zero-tolerance policy regarding aggressive or abusive language or actions toward any Pacekids employee. This includes yelling, swearing, using intimidating or threatening language, engaging in physical and verbal aggression, harassment, or any behaviour that creates discomfort or unease for a staff member. If a Parent/Guardian or Family Member(s) demonstrates any of these behaviours, the Program Manager will meet with all involved Pacekids' employees as soon as possible. A plan of action will be discussed, and the Parent/Guardian or Family Member(s)





contacted immediately after the Program Manager meeting. It is expected that all parties are expected to work together to find a resolution. However, if this behaviour persists or is severe enough on the first occurrence, it may result in the termination of our services.

Families at Pacekids

How to Participate: Parents/Guardians are always welcome at our school. We invite you to participate in their child's programming in various ways such as joining field trips, attending bring your parent/guardian to school days, and participating in special events. Your involvement is valued and greatly appreciated as we work together to support your child's development.

Pacekids Fundraising: Pacekids is a registered charity and relies on fundraising efforts to support program delivery. While our ECS programs receive funding from Alberta Education, not all costs are covered. To continue delivering the best programs and services possible, Pacekids must fundraise approximately \$3,000 per child. The support of our generous donors and supporters ensures that every child can thrive!

Champions for Children: You can make a significant impact by joining Pacekids' monthly giving program, becoming a Champion for Children! By donating an amount that makes sense for your family each month, you can directly support the children at Pacekids. To learn more and become a Champion, please visit [Pacekids.ca/champion](https://pacekids.ca/champion) or email getinvolved@pacekids.ca.

Events: Participating in our events, purchasing raffle tickets, or exploring our online auctions directly contributes to supporting Pacekids. We will always share event information on our website, social media platforms, and through email. We encourage you to share these events with your friends, family, and colleagues to help spread the word and make a difference.

Community: Our families play a vital role in advocating for Pacekids and creating a stronger community. Sharing our social media posts, connecting Pacekids to businesses and organizations, and sharing your experiences at Pacekids with family and friends are invaluable contributions. Stay updated on our community activities by following us on Facebook [@PacekidsPrograms](https://www.facebook.com/PacekidsPrograms) and on Instagram [@Pacekids](https://www.instagram.com/Pacekids).

Our Fund Development team is always available to address any questions you may have about our fundraising efforts or to discuss any community connections you would like to share. Feel free to reach us at getinvolved@pacekids.ca. Your support and involvement make a meaningful difference in the lives of the children we serve. We are deeply grateful for your contributions to our Pacekids community.

Transportation

Transportation Provided by 4Seasons:

- Pacekids offers transportation with a 3rd party company 4Seasons. 4Seasons Transportation is locally owned and operated in Calgary and is an exclusive provider of specialized transportation. 4Seasons Transportation drives students with special needs to school in a caring



and compassionate way. They prioritize providing students with a calm environment and adapt their processes to their needs. 4Seasons is a long-term service provider for school boards and organizations across Calgary and area, including the Calgary Board of Education, Calgary Catholic School Board, Alberta Health Services, Rocky View School Division, Providence Children Centre and Connect Society.

- Transportations fees are based on PUF funding qualifications. Mild/moderate coded children will have a transportation fee of \$104 per child, or \$154 per family.

Driven by the Parent/ Guardian:

- If you or a family member are driving your child to school, please ensure your child arrives on time. If you arrive early, you will be asked to wait with your child in the front lobby until the classroom staff are available at the beginning of programming.
- Please do not park in any spots labelled for transportation, or other parking that is designated for surrounding businesses.
- As per Alberta Education requirements, Parents/ Guardians will be required to sign a “Parent/ Guardian Transportation Agreement” document.

For information about 4Seasons Transportation, please see their family manual.

**We look forward to working with you and your child during
the 2025-2026 school year!**